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Lt. Governor

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Secretary

ELLINGTON CHURCHILL, JR.
Deputy Secretary

Q&A No. 1

Invitation for Bids (IFB) No. DHCD-16-5

FLOOD ZONE DETERMINATION SERVICES

The following questions regarding the subject IFB have been submitted by vendors. The answers provided by DHCD are intended to clarify the IFB's requirements and ***do not*** constitute an amendment.

Vendor Question

DHCD Answer

Page 7 – Bid Format. Part B. Required Documentation of Minimum Qualifications

a. “1. Documentation from FEMA (Federal Emergency Management Agency) showing approved as a qualified vendor to provide flood zone determination services for the state of Maryland.”


Flood Determination Services are not regulated but we are an active member of the National Flood Determination Association (NFDA). Could DHCD please clarify exactly what documentation is required?

We would like to have from the vendor a document or exhibit showing they that are in good standing in their associations and will provide certificates based upon FEMA's current flood determinations using FEMA's approved forms. That would be all that we need.

Are the requested services entirely for Single Family (1-4 Unit) Properties? If not, could DHCD please provide volume estimates for each property type?

We will only be requesting certificates on single family properties for the time being.

By:


Amanda L. Pinder, Procurement Officer

May 31, 2016
Date

